

SUBMITTAL CHECKLIST

SULLIVAN'S ISLAND DESIGN REVIEW BOARD

2056 Middle St. • P O Box 427 • Sullivan's Island, SC • 29482 • (843) 883-3198

Project Address: 2402 Jasper Blvd. Sullivans Island SC 29482
 Submittal Date: 6/16/2023
 Meeting Date: 7/19/2023

Requested Approval: Conceptual Preliminary Final

Review Process: A pre-application meeting is recommended with Planning staff as soon as the owner and/or design professional identify design objectives. Following the pre-application meeting, **Conceptual plans** should be submitted to the Design Review Board for review and comment. **Preliminary** or even **Final** plan review is generally required but may be waived at the discretion of the Board. Incomplete submittals or requests not consistent with Zoning Ordinance standards will be returned to the applicant and the project will not be part of the meeting agenda in accordance with Zoning Ordinance §21-109 F. (4).

The following items shall be included to receive plan approval:

- Application fee (*Checks payable to Sullivan's Island Design Review Board*)
- Completed Application to Sullivan's Island Review Board form (**FORM A**)
- Completed Sullivan's Island DRB Request for Review form (**FORM B**)
- Completed Zoning Standards Compliance Worksheet (**FORM C**)
- Completed Historic Worksheet (**FORM D.1**), *or* Neighborhood Compatibility Worksheet (**FORM D.2**)
- Two (2) sets** of Drawings, 11" x 17" size. Drawings to include:
 - A current as-built survey**, Certified by a S.C. Registered Land Surveyor [1/16"= 1'-0" OR 1"= 20'-0" Required for all new construction and for work which expands or is outside of an existing building footprint; illustrating the following:
 - All applicable Flood Zone information
 - Setbacks, property lines and easements
 - Spot elevations required to comply with Section 21-24
 - OCRM Critical Lines, or Baseline and Setback if applicable
 - Existing Structures, if applicable
 - Site Plan** [1/16" = 1'-0" OR 1" = 20'-0" scale], illustrating the following:
 - Existing structures, if applicable
 - Proposed new structures
 - All applicable survey information
 - Floor Plans** [1/8" = 1'-0" scale], with the following requirements:
 - Exterior dimensions
 - Graphically depict the outlines of heated space, covered porches and open decks.
 - In the case of renovations and/or additions, the outlines of existing and new construction must also be shown.
 - Exterior Elevations** [1/8" = 1'-0" scale], with the following requirements:
 - All exterior materials such as wood, stucco, roofing and / or masonry shall be graphically represented for intent.
 - Elevations must be rendered with shadows depicting roof and / or deck overhangs, changes in wall plane, or massing. Devoid of any graphically
 - Roof ridge heights and Finished Floor Elevation (FFE) and their relationship to FEMA Base Flood Elevation (BFE)
 - Optional:**
 - 3-D perspective sketches and / or models are encouraged.
 - Any relevant photographs or documentation that might be descriptive (of adjacent properties).

APPLICATION

Sullivan's Island Design Review Board

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(FORM A)

Project Address:	2402 Jasper Blvd Sullivans Island SC 29482		
Submittal Date:	6/16/2023		
Meeting Date:	7/19/2023	Parcel I.D. (TMS#):	5290600032

Requested Approval (check ONE) Conceptual Preliminary Final

Check one:

<input type="checkbox"/> Submittal is outside the Historic District, not classified historic, and requests DRB relief. <u>Complete Neighborhood Compatibility Form D.2</u>	<input checked="" type="checkbox"/> Submittal is within the Historic District and is: <u>Complete Historic Form D.1</u> _____ designated as Historic Resource _____ not designated as Historic Resource Historic Survey #: _____	<input type="checkbox"/> Submittal is outside the Historic District and <u>Complete Historic Form D.1</u> _____ designated as Historic Resource Historic Survey #: _____
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Nature of Work: (circle all that apply)

Historic Property	Accessory Structure	Demolition / Relocation	Addition / Alteration	New Construction
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Owner Name: Dan McNeill Address: 2402 Jasper Blvd Sullivans Island SC 29482 Phone Number: 7049075990 Email: DanM@McNeillandco.com	Architect/Designer: N/A Address: _____ Phone Number: _____ Email: _____	Contractor: Polished Renovations Phone Number: 8434758856 Email: kyle@polishedrenovations.com
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Enter a Brief Description of the Project and Scope of Work to be Performed:

Contractor to repaint exterior of home with new colors, replace shingle roof with standing seam "Bright Copper" color coated metal, and replace existing gutters with copper half round gutters. New paint colors selected from Historic colors of Charleston palette. Siding/foundation color to be iron ore SW 7069. Trim, soffits, fascia, rear patio doors, garage entry door, balustrade, front picket fence to be Alabaster white SW 7008.

I (We) submit that the above information is true to the best of my (Our) knowledge. Kyle Irizarry DocuSigned by: Print Applicant's Name Kyle Irizarry Applicant's Signature	If Owner is not Applicant: I (We) hereby appoint the person named as Applicant as My (Our) agent to represent me (Us) in this application. DocuSigned by: Dan McNeill Owner's Signature	Fee Received by _____ check #
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REQUEST FOR REVIEW FORM (FORM B)

Sullivan's Island Design Review Board

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Project Address 2402 Jasper Blvd Sullivans Island SC 29482

Submittal Date 6/16/2023

Meeting Date: 7/19/2023

BREAKDOWN OF LOT COVERAGES

Lot Information:	
Total Lot Size in Square Feet:	_____ sf
Highland Square Footage:	_____ sf
Lot Width:	_____
Lot Depth:	_____
Flood Zone / Base Flood Elevation:	_____

Sec. 21-25 Principal Building Coverage Area	
Principal Building Footprint:	_____ sf
Accessory Building Footprint:	_____ sf
_____	_____
Total Principal Bldg. Coverage Area:	_____ sf
(Principal Building plus Accessory Structure)	

Sec. 21-26 Impervious Coverage	
Principal Building Coverage Area	_____ sf
Covered Porches:	_____ sf
Open Decks / Steps:	_____ sf
Pool / Patio:	_____ sf
Drives / Walks:	_____ sf
Other Impervious Coverage	_____ sf
Total Impervious Coverage	_____ sf

Sec. 21-27 Principal Building Square Footage	
First Floor	_____ sf
Second Floor	_____ sf
Third Floor	_____ sf
Accessory Building	_____ sf
_____	_____
Total Principal Building Square Footage:	_____ sf
(Principal Building plus Accessory Structure)	

EXTERIOR MATERIALS	
(REQUIRED FOR PRELIMINARY AND FINAL SUBMITTALS ONLY)	
<i>* REQUIRED FOR ALL PROJECTS WITHIN HISTORIC DISTRICT AND / OR THOSE HOMES DESIGNATED HISTORIC OUTSIDE OF THE HISTORIC DISTRICT</i>	
Foundation: <u>Stucco / Block</u>	Roof: <u>Shingle (Currently) Contractor proposing Metal</u>
Walls: <u>wooden Lap Siding</u>	Windows: <u>Aluminum Clad</u>
Trim: <u>wood</u>	Doors: <u>wood/Fiberglass</u>

Sec. 21-111 Standards of Neighborhood Compatibility	
<i>NOTE: Particular attention will be paid to the Standards of Neighborhood Compatibility. Please include a narrative addressing these standards and be prepared to address in depth at presentation. The narrative and presentation should reference the Standards for Neighborhood Compatibility and design guidance form.</i>	
(check which applies)	<input type="checkbox"/> Form D.2 attached <input checked="" type="checkbox"/> Not Applicable (no relief requested)

REQUEST FOR HISTORIC DESIGN REVIEW (FORM D.1)

Narrative for Scope of Work

Sullivan's Island Design Review Board

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- Do you propose any exterior changes to the historic structure? Yes No
- If you answered "yes," please provide a detailed explanation and sequence of the work below:

Section 21-97. C Historic Preservation Standards

Submit in writing, and be prepared to describe how your project is consistent with the following ten preservation standards, and the most recent version of the Secretary of Interior's Guidelines for the Treatment of Historic Properties.

****On your elevation drawings show all existing conditions and proposed changes. Detail existing materials and highlight all new and preserved architectural and structural elements.**

<https://www.nps.gov/tps/standards/treatment-guidelines-2017.pdf>

- (a) Using a property as it was used historically or giving a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships;
- (b) Retaining and preserving the historic character of a property; avoidance of the removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property;
- (c) Avoiding changes that create a false sense of historical development, such as adding conjectural features or elements from other buildings;
- (d) Retaining and preserving changes to a property that have acquired historic significance in their own right;
- (e) Preserving distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property;
- (f) Repairing rather than replacing deteriorated historic features; or where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials;
- (g) Utilizing the gentlest means of chemical or physical treatments;
- (h) Protecting and preserving the archeological resources in place, and if disturbing, mitigation measures will be undertaken;
- (i) Not destroying historic materials, features, and spatial relationships that characterize the property; differentiating the new work from the old and making it compatible with the historic materials, features, size, scale, and proportion, and massing to protect the integrity of the property and its environment; and,
- (j) Undertaking new construction in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Contractor to install new standing seam metal roof(Replacing existing shingle roof). Roof color to be Bright Copper(Not actual copper, coated metal).

Contractor to repaint entire exterior of home and garage with new colors(Colors selected from Sherwin Williams Historic Charleston Color palette).

The following areas are to be painted Alabaster (SW7008):

Exterior Trim/Soffits/Facia(Currently painted white)

Rear porch and garage entry door/trim.

Porch balustrade and front picket fence.

Shutters

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The following areas are to be painted Iron Ore(SW7069):

-All exterior siding

-Stucco Foundation Wall(Including wall surrounding pool).

Porch ceiling to remain light blue color it currently is.

Wooden front door, garage door(s), and rear porch ceiling to remain same color(Clear spar varnish), but will get sanded and recoated with varnish.

Contractor to replace all existing gutters on home with solid copper half round gutters.

If an minor wood rot is found while pressure washing home, contractor will replace with material that is the same profile and composition.