

**Town of Sullivan's Island, South Carolina**  
**PLANNING COMMISSION**  
**REGULAR MEETING MINUTES**

Monday, November 9, 2020

A regular meeting was held at 6:00 PM, this date, VIA Zoom, all requirements of the Freedom of Information Act satisfied. Present: Commissioners Manda Poletti, Charles Cole, Carl Hubbard, Edward Condon, David Peterseim, Laura Schroeder and Gallia Coles. Councilmember Chauncey Clark was also present.

Staff members: Joe Henderson, Director of Planning and Pamela Otto, Planning Commission Secretary.

**Call to Order.** The meeting was called to order, it was stated the press and public were duly notified pursuant to Freedom of Information Act Requirements and all Commissioners were present. No media were present. One member of the public was present.

**A. APPROVAL OF AGENDA – approved as presented**

**B. APPROVAL OF MINUTES – September 9, 2020**

**MOTION:** Motion was made by Ms. Poletti, seconded by Mr. Peterseim, to approve the Planning Commission Minutes dated September 9, 2020. This motion passed unanimously.

**C. PUBLIC INPUT – no written correspondence received**

**D. ITEMS FOR CONSIDERATION**

1. **Election of Planning Commission Officers:** Consideration of chairman and vice-chairman seats in accordance with S.C. Code §6-29-360 and Chapter 17, §17-5 of the Zoning Ordinance. Henderson called the meeting to order and welcomed the new members of the Planning Commission; Gallia Coles, Edward Condon, and Laura Schroeder. Henderson then stated the need to nominate a Chair and Vice Chair for the Planning Commission.

**Motion:** A motion was made by Mr. Peterseim to recommend Carl Hubbard for Chair and Manda Poletti for Vice Chair; seconded by Mr. Cole. This motion passed unanimously.

2. **Approval of meeting dates for 2021:** Staff requests approval of 2021 meeting dates in advance of Town Council review. Henderson presented the proposed meeting dates for the Planning Commission for the year 2021. He said that the Commission needed to approve the dates to be sent to Town Council for final approval.

**Motion:** Ms. Poletti made motion to approve the 2021 meeting dates; seconded by Mr. Cole. This motion passed unanimously.

**F. ADJOURN**

The meeting adjourned at 6:10pm.



\_\_\_\_\_  
Carl Hubbard, Chair

3-2-21

\_\_\_\_\_  
Date

Respectfully submitted,

Pamela Otto